

**VENDOR APPLICATION**  
**2<sup>nd</sup> OCTOBERFEST DOWNTOWN**  
**Friday, October 7, 2011**  
**Adams Street Commons – 6 to 10 p.m.**



Please fill out the application in full (print clearly) sign, include fees, and mail to:

**Tallahassee Downtown Improvement Authority, PO Box 10893, Tallahassee, Florida 32302**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Mobile: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

Florida Sales Tax ID# \_\_\_\_\_

City of Tallahassee Business/ Occupational license: \_\_\_\_\_

Describe Food (menu) or Products to sell: \_\_\_\_\_

*(Any major changes or substitutions for products you will be selling must be approved by the TDIA.)*

**Please note: vendors are required to collect Florida sales tax of 7.5% in Leon County as provided by law.**

Vendor reservation registration is \$150.00 for each spot. Each vendor reservation spot includes a 10'x10' tent, one eight foot table, and two folding chairs. (Additional tables and chairs are available see below.)

I would like to reserve \_\_\_\_\_ vendor spot(s) @ \$150.00 ea \$ \_\_\_\_\_  
 (\$150.00 Includes 10'x10' tent, 1 eight foot table, two folding chairs.)

I will need \_\_\_\_\_ additional table and chairs. \$ \_\_\_\_\_  
 (\$30.00 per additional table and two chairs.)

I will need electricity at the site: (No additional cost. Please bring your own extension cords and tent lights as needed.)

TOTAL: \$ \_\_\_\_\_

Please make check payable to the **Tallahassee Downtown Improvement Authority.**  
 (Sorry we cannot process credit cards at this time.)

Since space is limited, the completion of this application represents my commitment to participate in the OctoberFest Downtown on October 7, 2011. I hereby agree to defend, indemnify and hold OctoberFest Downtown, its sponsors, Tallahassee Downtown Improvement Authority, City of Tallahassee, and Leon County as harmless from and against any claim, demand, suit, loss, causes of action, damages, liabilities, obligations, costs, expenses, and judgments (including without limitation, death, and damages to property) caused by participants acts or omissions or failure to abide by the rules and conditions contained herein. The Tallahassee Downtown Improvement Authority reserves the right to the final interpretation of the vendor rules as set forth in this document. Vendors shall provide documentation of \$1,000,000 of liability insurance with the City of Tallahassee named as the additional insured. (Your insurance agent can provide you with a copy of your liability insurance declarations page with the City of Tallahassee named as the additional insured.)

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Setup begins at 3:30 p.m. The event starts at 6 p.m. Take down begins at 10 p.m. sharp.**  
**Adams Street and College Avenue must be clear by 11 p.m. sharp.**